

MASTER MANAGEMENT DU DEVELOPPEMENT
Mention Action humanitaire et sociale – 2^{ème} année

FICHE METIER :

1) Social action: Head of mission in education for development

a. The Head of Mission should be able to run the following tasks:

- To define and to follow the activities development
- To be dealing with the external communication
- To participate to funds research

b. Details of responsibilities:

- Responsible for the correct implementation of the project guidelines
- In charge of the continuous assessment of the relevance of the programs (needs, coherence, etc.), and of the analysis of the potential risks relative to the context evolutions
- Responsible for the coordination among different projects, different action levels and different action areas
- Identifies and analyzes potential partnerships
- Promotes research of funds for its projects

c. Required competencies:

- Bac +4 in education
- Experience in development activities
- Significant experience in social missions
- Experience in child and teenagers protection and education

d. Personal skills:

- Fluent in English
- A good personal and professional communications skills
- Managerial, organisational and coordination skills

e. Status and salary:

- Voluntary service
- Social Coverage (health, accident, disability, retirement)
- Allowances : 1050 euros per month